

SUBPART D **Complete Inspection Requirements**

ESH183DPE.d.31 Background

(a) Objective.

The objective of this task is to demonstrate that the examiner continues to meet the requirements for original designation and is conducting airmen certification duties as authorized. Successful completion of this task results in the continuation of the examiner's designation.

(b) General.

All examiners will be inspected at least once a year for renewal. National and regional guidelines may require more frequent inspections. Inspections will include at least one visit every year by an inspector to the examiner's base of operations.

(1) Other Inspections.

The following circumstances will also cause the FICA to inspect an examiner:

- (i) An examiner's practical test passing rate exceeds 90 percent;
- (ii) An examiner conducts three or more complete practical tests on a given day;
- (iii) An examiner tests a student trained by that examiner without approval from the supervising FICA;
- (iv) An examiner's certification file error rate exceeds 10 percent;
- (v) An examiner is the subject of a valid public complaint; or
- (vi) An examiner is involved in an accident, incident, or violation of the regulations.

(2) As Needed.

An examiner may be tested at any time the examiner's performance indicates that such a check is needed..

(c) Method of Evaluation.

In order of preference, an inspector may use any of the following methods to evaluate an examiner.

(1) Observe a Complete Practical Test.

An inspector observes the examiner conducting a complete practical test. For an examiner who conducts the majority of tests in aircraft unsuited to carrying an inspector, a complete oral test will be observed. For the purposes of this paragraph, a complete practical test is a test that has advanced to the flight/simulator portion of the practical test. If the inspector is unable to observe any part of the flight portion of the test, the examiner must be evaluated in flight by some method at least once every 24 months.

(2) Act as an Applicant.

The inspector acts as the applicant for a practical test.

(3) Test on Selected Maneuvers.

The inspector tests the examiner on selected maneuvers to assess the examiner's flight proficiency and ability to evaluate in accordance with the PTS.

(d) Testing Procedures.

The testing procedures used to conduct the examiner evaluation will be in accordance with the procedures described for initial designation in chapter 2.

(1) Unsatisfactory Performance.

If an inspection indicates a deficiency in the technique, standards, or judgment of the examiner, the FICA may initiate appropriate training to correct the deficiency. The examiner's testing privileges will be suspended until the examiner accomplishes a satisfactory inspection.

(2) Cancellation of Authority.

If the examiner's performance is unsatisfactory to the extent that additional training is inappropriate, the FICA will initiate action to cancel the examiner's authority

(3) Lack of Qualification or Competency.

If the inspector has reason to believe the examiner may not be qualified and/or competent to exercise the privileges of the examiner's pilot/flight instructor certificates or ratings, the FICA may initiate proceedings to re-examine the examiner

(4) Enforcement Action.

If warranted, the FICA may initiate an enforcement investigation of the examiner.

(5) Record keeping.

Reports of examiner inspections are retained by the supervising FICA.

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(a) Prerequisites and Coordination Requirements.

(1) Prerequisites.

This task requires knowledge of parts 61 and 91, the ability to apply current ECAA policies and procedures, and the knowledge and skill to conduct airman testing in accordance with the applicable regulations and PTS.

(2) Coordination.

This task will require coordination with the supervising inspector and may require coordination with a test applicant.

(b) Procedures.

The examiner coordinates with the supervising inspector to schedule the inspection. If the inspection will include the observation of the examiner conducting a practical test with an actual applicant, the examiner schedules the appointment at a time agreeable to the applicant.

(c) Task Outcomes.

The successful completion of this task results in the notation of a satisfactory inspection in the examiner's file and the continuation of the examiner's designation. Unsatisfactory performance may result in additional examiner training, another inspection, suspension of testing privileges, and possible cancellation of the examiner's authority. Unsuccessful performance could also result in re-examination or an enforcement investigation.

(d) Future Activities.

(1) Record keeping for all applicants tested for airman certificates and/or ratings.

(2) Addition of other designations.

(i) Application for designation renewal before the expiration date.

(ii) Accomplishment of other inspections