

APPENDIX A
TECHNICAL INSTRUCTORS
And
EXAMINERS

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A.1 Applicability.

This appendix prescribes the requirements for issuing technical instructor Letter Of Authorization (LOA) and associated ratings and the general operating rules for the holder of this LOA and ratings.

A.3 Technical Instructor Definition.

A technical instructor is a person selected by a training center or an approved maintenance organization certificate holder who has appropriate knowledge, skills, experience, training, and demonstrated ability to instruct technical subjects. A technical instructor may certify the satisfactory completion of technical training curriculum segments. A technical instructor must hold a Letter Of Authorization (LOA) when conducting ECAR parts 65 and 145 training.

A.5 Application and Issue.

- a) An applicant for a technical instructor LOA and rating, or for additional rating, under this appendix, is made on a form and in a manner as follows:
- 1- The training center should submit an application for approval of the instructor, using the appropriate form issued by the FSSS, along with all the official documents required before conducting any training activity requiring approval.
 - 2- The applicant shall be noticed, within two weeks of submitting the application with the ECAA requirements to issue the LOA.
 - 3- Upon fulfilling all the requirements, the instructor will be allowed to teach a course once under the supervision of approved civil aviation inspectors.
 - 4- If his efficiency is less than very good, according the appropriate achievement form issued by the FSSS, he will be noticed with the requirements, and will be allowed to teach once more to fulfill those requirements and to re-evaluate him. If his re-evaluation is again less than very good, his request for the LOA shall be denied.
 - 4- If his teaching talent proved to be efficient, a technical instructor LOA valid for three years will be issued to him.
 - 5- When an approved instructor receives any approved specific course, his training center can add it to his valid approval.
- b) An applicant who meets the requirements of this appendix is entitled to a technical instructor LOA with ratings naming the subjects that he is authorized to teach.
- c) Unless authorized by the ECAA, a person whose technical instructor LOA is suspended may not apply for any rating to be added to that LOA during the period of suspension.
- d) Unless the order of revocation provides otherwise, a person whose technical instructor LOA is revoked may not apply for any technical instructor LOA for one year after the date of revocation.

A.7 Temporary LOA.

A temporary technical instructor LOA or rating effective for a period of not more than 90 days may be issued for a qualified applicant, pending the issue of the LOA or rating for which he applied.

A.9 Duration of LOA.

- a) A technical instructor LOA issued under this appendix is valid for three years unless surrendered, suspended, or revoked.
- b) The holder of any technical instructor LOA issued under this appendix that is suspended or revoked shall upon the ECAA's request, return it to the ECAA.

A.11 LOA Renewal and Maintainability.

- a) Two weeks before the expiry date of a technical instructor LOA, an application for renewal should be submitted to the ECAA, using the appropriate FSSS form.
- b) Any major change occurring to the teaching technique, adopted in the instructor's field of specialization, the FSSS should be notify with the change at least three weeks in advance, using the appropriate FSSS form.

A.13 Eligibility Requirements.

- A. To be eligible for a technical instructor LOA under this appendix, a person:
- a) Must be at least 24 years of age.
 - b) Must be able to read, write, speak, and understand the English language.
 - c) Except as provided in paragraph B. of this section, must pass a knowledge test on the fundamentals of instructing to include:
 - (1)The learning process;
 - (2)Elements of effective learning;
 - (3)Student evaluation and testing;
 - (4) Course development;
 - (5) Lesson planning; and
 - (6) Classroom training techniques.
 - d) He must have had a license issued in any civil aviation field.
 - e) He should have accomplished the specific training related to the subjects he aims to teach.
- B. The knowledge test specified in paragraph A. c) of this section is not required if the applicant holds an LOA issued under ECAR parts 61 or 142.

A.15 Limitations.

No person may instruct courses leading to certifying privileges unless he holds a LOA issued under this appendix.

A.16 Examiners

To Be Developed (TBD)